



DEALER SET UP FORM

Fax to 760-775-6515 or email to
valleymex@icloud.com

| DEALER INFO | BILLING INFO |
|--------------------|---------------------------|
| BUSINESS NAME | BUSINESS OWNER NAME |
| SHIPPING ADDRESS | BILLING ADDRESS |
| | |
| | |
| MAIN PHONE | PHONE |
| ORDERING CONTACT | VISA/MASTERCARD # |
| MAIN EMAIL ADDRESS | EXP. DATE & SECURITY CODE |
| | BILL TO ADDRESS FOR CARD |
| | (STREET # AND ZIP CODE) |
| | TAX ID # (INCLUDE COPY) |
| | INVOICE EMAIL ADDRESS |
| | OWNER SIGNATURE |

INCLUDE COPY OF YOUR CERTIFICATE OF RESALE

Policies - Terms - Conditions of Sale

Ordering

All orders should be submitted by email (valleymex@msn.com) or fax at 760-775-6515 Call in orders are accepted, however, no returns will be accepted for incorrect colors, seat type, or wrong size. Special orders are non-returnable. All rear seat sets need dimensions at the time of ordering, with the exception of Madjax, Custom Flip or Fixed, Max5, Williamson Fixed and M&M rear seat. If seat back is not rectangular, specify TXT, ICS, etc.

Shipping

All cover sets and small assembly orders will be shipped UPS/FEDEX Ground and billed at the time of shipping. Large assembly orders will ship by best value freight company, certified by Unishippers Freight Manager and billed at the time of shipping. Freight deliveries cannot ship COD, therefore, payment will be Net 30 or credit card only. Drop ship orders have an additional \$5.00 shipping charge.

Warranty

Valley Upholstery LLC. products are warranted free of defects for a period of 30 days from receipt of order, unless damage was caused by improper installation or abuse. Inspect all items upon receipt. Valley Upholstery LLC. cannot warrant any damage once the product has been installed. Valley Upholstery LLC. is not responsible for alleged harm or damage resulting from the installation of our products.

Claims

Shortages and damaged products must be reported to Valley Upholstery LLC within 3 days of receipt. **Inspect all merchandise upon arrival.** All in transit damaged merchandise must be claimed with the freight company. For UPS/FEDEX damage, call carrier to make a claim. For truck freight, write "damaged" on the bill of lading and initiate a claim with the trucking company (freight companies have strict rules regarding claims; all claims must be filed within the 3-day window).

Returned Goods

All returns must be requested within 15 days of invoice. Customers must receive authorization from Valley Upholstery LLC prior to returning any items. Customers are responsible for return freight and must include the RMA number and a copy of the original packing slip with the shipment. There is a 15% restocking fee for non-warranty returns.

Payment Terms

A signed Customer Application and a copy of the customer's Resale Certificate are required to have on file prior to orders being shipped. Terms are due in full upon shipping, Visa or Master Card unless prior approval of credit terms. New accounts will be COD or credit card until credit is confirmed and approved.

Overdue Invoices

Overdue invoices are subject to finance charges of 1.5% monthly.

NSF Charges

Returned checks are subject to a \$50.00 NSF fee.

Prices

Prices, terms, and conditions of sale are subject to change.